

## PR/ADV Independent Study Application Form

### Department of Advertising

STUDENT INFORMATION Please type or print in ink

|               |           |                  |
|---------------|-----------|------------------|
| UT EID        | Last Name | First Name       |
| Email address |           | Telephone Number |

REQUEST Please indicate course requested:

|                |   |                                      |                                      |                                      |                                 |                                     |
|----------------|---|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------|-------------------------------------|
| Course:        | <input type="checkbox"/> ADV/PR 179J                                      | <input type="checkbox"/> ADV/PR 279J | <input type="checkbox"/> ADV/PR 379J | <input type="checkbox"/> ADV/PR 479J | <input type="checkbox"/> ADV389 | <input type="checkbox"/> ADV/PR379H |
| Semester/Year: | Credit: <input type="checkbox"/> Grade <input type="checkbox"/> Pass/Fail |                                      | Current Major:                       |                                      |                                 |                                     |

DESCRIPTION Attach information as required

Readings:

  
  

Assignments/Papers:

  
  

Amount of face-to-face contact with student (Also please note whether student will be on Austin campus):

  
  

Method of Evaluation

**NOTE TO SUPERVISING FACULTY MEMBER**

All projects, papers, and/or assignments must be submitted to you by the last class day of the semester. Grades must be turned into the department office no later than 48 hours thereafter.

**NOTE TO THE STUDENT**

Please read the instructions on the reverse side of this form. By signing below you are indicating that you have read and understood the information and agree to comply with the rules and regulations.

|                                   |            |
|-----------------------------------|------------|
| Student Signature:                | Date:      |
| Supervising Faculty's Name:       | Signature: |
| Approval ADV/PR Department Chair: | Date:      |
|                                   | Toolkit:   |

## Instructions for Independent Study Courses in PR/ADV

Special problems courses require a specific type of work from students. This can be a special research project, a comprehensive paper, a case analysis, or a review of literature documented by a paper.

The student must describe the project. The sponsoring faculty member must approve it and specify the requirements for course evaluation. Once all these have been completed, the request must be submitted to the Department and approved by the Department Chair (for undergraduate courses) or Graduate Advisor (for graduate courses).

If this documentation is not completed, the student will be dropped from the course.

If students elect to take the independent study course on a pass/fail basis, it cannot count as a communication requirement toward the degree.

In order to receive credit for an independent study course you must receive permission from the instructor prior to registering for the course. All assignments in the course will be agreed upon between the instructor and the student. It is the student's responsibility to maintain contact with the professor about assignments and grade information.

After you have obtained the required signatures on this form, **submit it to the Advertising Department's main office, CMA 7.142.**